

THE LAWYERS OF LOYENS & LOEFF IN LUXEMBOURG MANAGE THEIR KNOWLEDGE WITH KENTIKA

LOYENS & LOEFF



Testimony of Anne Martinet,
Knowledge Manager

*"The lawyers of Loyens & Loeff
in Luxembourg manage
their knowledge with Kentika"*

Objective:
to have a single information
system grouping all the records
of the firm so that our tax
professionals and lawyers can
access the right information at
the right time, from anywhere in
the world.

smoothly integration
of over **15,000**
documents



110 lawyers
autonomous in their
research



In 2008, the Loyens & Loeff law firm (Luxembourg LLC), a leader in legal and tax expertise, decided to use the Kentika tool.

"OUR KNOWLEDGE DATABASE WAS SAVED IN AN EXCEL FILE..."

At first, "to manage all our documents, both internal and external, the firm just used an Excel file. But this method was not viable... and did not meet our information management criteria. In short, being a very small team, we needed an information system that was flexible, comprehensive, efficient and effective; a tool that allows us both to manage various aspects of librarianship, but also, above all, to manage our knowledge. Enhancing the knowledge of the firm and saving time for lawyers in their search for information were the major stakes" states Anne Martinet, Knowledge Manager.

"THE KENTIKA SOLUTION WAS THE MOST APPROPRIATE ONE"

"Our market research led to the choice of this document management solution, which I knew

by reputation. The functionality of this software met all the criteria of our specifications" adds Anne Martinet. "As a result, the Kentika solution was deployed within the Loyens & Loeff firm. The integration of over 15,000 documents went smoothly, and the training in the use of the web portal has enabled our information managers to take charge quickly and easily."

"OUR 110 LAWYERS ARE COMPLETELY AUTONOMOUS IN THEIR RESEARCH"

"The intranet portal is grouped by community of practice: Banking & Finance, Investment Management, Corporate, Tax, and Commercial & Litigation. This means that each lawyer specialized in one of these domains can search and consult documents dedicated to their activity and specialties" explains Anne Martinet. "The Kentika teams truly understand our expectations and constraints, and know how to respond to them! With Kentika, documentary research is simplified. A good many lawyers have already told me that they

can no longer do without this tool, which has become indispensable to their daily work" affirms Anne Martinet.

"THEY CHOOSE TO ONLY RECEIVE QUALITY INFORMATION"

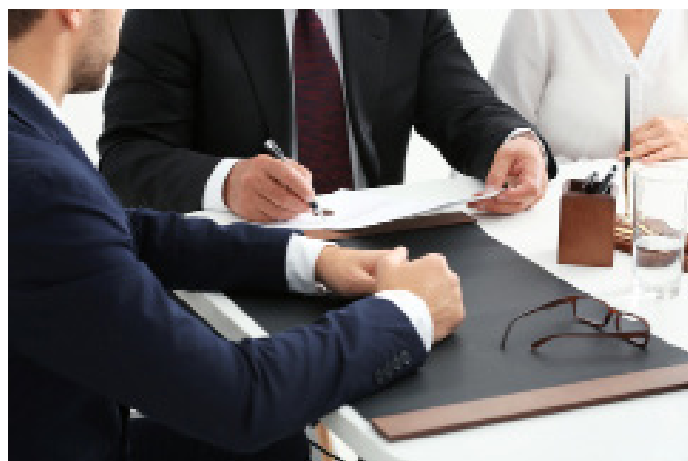
In addition to the Kentika document database, the Loyens & Loeff firm recently purchased Kentika Press, a solution for the creation and distribution of press release products. "Each attorney in the firm can choose to subscribe to products and topics that interest them and thus control the amount of information they receive. The disseminated products remain available in the viewer thus providing permanent access to all the information received" notes Anne Martinet. "As for me, she adds, I save time thanks to the legal monitoring carried out via Kentika where the information is directly imported into the system and delivered via the newsletter."

"USING KENTIKA IS A VALUABLE ASSET FOR MY JOB"

"Before Kentika, we only had a basic Intranet where we disseminated information, but it was not formatted and, above all, not targeted. This tool now enables me to better meet the expectations of the lawyers of the firm, while taking into account their specialties by profiles. Our weekly newsletters are more qualitative and highly appreciated by the lawyers who receive them. The activity of our information managers is not only facilitated but truly enhanced as well!"

"KENTIKA BECOMES MOBILE, JUST LIKE US"

The next step for the Loyens & Loeff firm: using Kentika on tablets. "The next version of Kentika will allow our lawyers, who are often on the move, to use this document management tool directly from their tablets!" precisés Anne Martinet.



ABOUT 4D

4D's mission is straightforward: to simplify and speed up business application development and deployment. It has been doing this for small-to-medium businesses, large enterprises, top-ranked universities, government agencies, independent developers, and vertical solution vendors ever since the nascent years of personal computing. 4D is committed to providing the best integrated software platform, where one initial solution can scale and adapt to the needs of standalone programs, multiplatform client/server applications, or Web-based Rich Internet Applications. Solutions that support a few people or as many users as needed. This is why 10,000 developers and end-users in over 70 countries, working in dozens of languages, rely on 4D to keep their operations running smoothly.

Rolande Courté

Field Marketing Manager

rolande.courte@4d.com

www.4d.com

ABOUT KENTIKA

For over 30 years, Kentika has served thousands of users thanks to its content and knowledge management platform. The company has established a network of experts throughout France for the distribution and integration of its solutions.

- An extensive network of authorized partners
- Experts in document monitoring and management
- 30 years of experience on the document management market
- More than 350 customers in France

Anne Patey

Sales administration

anne.patey@kentika.net

www.kentika.net

ABOUT LOYENS & LOEFF

As a leading firm, Loyens & Loeff is the logical choice as a legal and tax partner if you do business in or from the Netherlands, Belgium, Luxembourg or Switzerland, our home markets. You can count on personal advice from any of our 800 advisers based in one of our offices in the Benelux and Switzerland or in key financial centres around the world. Thanks to our full-service practice, specific sector experience and thorough understanding of the market, our advisers comprehend exactly what you need.

Anne Martinet

Knowledge Manager

www.loyensloeff.com